

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for January 21, 2016

Members in attendance-Jill Peterson, Jess O'Hanlon, Stacy Sullivan, Kira Campbell, Janel Gorowsky, Cathy Witte, Mark Van Voorhis, Monica Ehalt, Danielle Bowker, Dawn Esselman, Sherry Oien, Melissa Moore, Melanie Lowy, Melissa Magnuson, Heather Bushard, Cindy Backlund, Jennifer Bourgoine, Betsy Ordeson, Ted Kritzler, Amy Kritzler, Sue Johnson, Krista Wyvell Fink, Heather Cotter, Karen Hosier, Gail Johnson, Ann Nehring

1. **Welcome and Introductions:**
 - a. Meeting started at 6:30pm
2. **First Grade Teachers: Heather Cotter** – discussed “Concepts of Math,” importance of “Ten Frames,” students are 93% proficient in subtraction, story problems and # talks. **Sue Johnson**- discussed “Reading Bags” with a familiar book. Someone meets with each child each day to work on reading. **Karen Hosier** – discussed homework - importance of reading, journal writing (great for so many reasons), homework should be meaningful, February is: I Love To Read Month – Hungry for Books
3. **Reports:**
 - a. **Secretary** – Janel Gorowsky – Minutes from the November meeting. Motion to accept minutes Heather Buchard, second by Danielle Bowker. Challenge for everyone to try and get more people to come to meetings!
 - b. **Treasurer** – Stacy Sullivan – Taxes are done! Santa’s Secret Shop was a big success!
 - c. **Principal** – Mark Van Voorhis – This is a slow time of the year. Classes are doing videos 1x weekly to start off the week. Mr. Barnette and Mr. Scott act in them. Going to begin doing them every other week. **BLT**-Someone from each grade level comes together to vote on things such as grade level goals and how to achieve them. Once a trimester they discuss goals created in June and how they are doing meeting them. **Grade Level Goals**- “Overall school goals” in math, reading and science. Our district is in the middle of ELA adoption (2nd Grade) 6/8 teachers are participating. Projected enrollment for next year.

d. Volunter Services Coordinator – Cathy Witte

VSC Report to APTCO – January 21, 2016

645 volunteers with completed paperwork

3,378 hours volunteered as of 1/15/2016

Volunteers have been busy at Andover Elementary School!

Thank you to Jess O'Hanlon, Heather Bushard, and Janel Gorowsky for all their work organizing Santa's Secret Shop. It was a fun day with lots of happy kids! In total we had about 30 volunteers helping out with the event.

Kirsten Sherger and Ronica McGlynn have been busy helping us "catch up" on Milk Moola and Campbell's Labels for Education. We will be sending a shipment to both of these fundraisers soon.

Volunteers were busy helping with hall monitors on Election Day. Andover Elementary was added as a polling place at the last minute. I appreciate the help with very short notice.

Volunteers have been in school processing raffle ticket money and picking up snack/pop donations. Processing of "pre-sale" admissions will start tomorrow. Nikki Kroll is the parent who is coordinating the

raffle again this year. She spent many hours over winter break organizing the tickets to get home to students. Thanks to Jill Peterson for collecting all of the prizes. I am still searching for volunteers to help the night of the carnival.

Coming up:

- BoxTop Blitz will be taking place the month of February. Ronica McGlynn is the parent chair of this event. She will be organizing volunteers to come in on Fridays to cut/count/sort BoxTops.
- Scholastic Book Fair during conference work (SignUp Genius was sent out earlier this week)
- Staff Conference Dinner – Thank you to Kelli Anderson for taking the planning. Dinner for staff is Thursday, February 11 and will be Costco Sandwiches & Chicken Wild Rice Soup from the cafeteria.
- Staff Appreciation will take place the last week in April...goes along with Showcase/Learning Expo. Anyone interested in helping plan a “week of great things” for our staff, let me know. We do have a framework of what we have done before.
- Volunteer Appreciation will also take place the last week in April. I have gone together with about 10 other schools to purchase a little token of appreciation (to save on set up charges and shipping.)

- Yearbook-is in process. Still looking for a volunteer to put it all together. Yearbook sales will be available online the month of February. Fliers coming home next week in Wednesday folders.

4. Old Business: Jess O'Hanlon- Santa's Secret Shop was a great success! There were too many donuts. Parents liked taking pictures on their own instead of having a photographer. Cathy Witte – Carnival needs more volunteers. Presale is awesome! Kira Campbell is in charge of presale. Deadline is Jan 22nd.

5. New Business: Jill Peterson - Feb-Conference Diners. Soup and Sandwiches. 3:30 Set-up/6:30 clean up. Desserts...

Bylaw change: check signing- there currently needs to be two people to sign each check. We'd like to vote to have only one person sign checks if it's over \$75. This change will make things easier for the board. Gail Johnson mentioned that bylaw changes may need to be given to the public 30 days in advance and then voted on. The proposed change will be sent in an email with previous bylaw and then new changes (in Red or Bold). Gail Johnson also noted April 28th is Showcase night! PTO donations of pizza for volunteers???

Keep APTCO Alive!!! We are in need of new board members!

Next Meeting will be February 18th

Motion to adjourn meeting by Cindy Backwald and second by Stacy Sullivan.
Meeting Adjourned at 7:46pm

Respectfully submitted by Janel Gorowsky